

2025 Spring Semester Graduate Admissions Guide for International Students

Oct, 2024

WONKWANG Univ. Graduate School

The application guide was originally written in Korean and translated into other languages. The Korean application guide prevails the translated application guides if any conflicts occur in the interpretation.

2025 Spring Graduate Admissions Guide for International Students

1. Admissions Timeline

Procedure	Time	eline	Notes		
Procedure	1 st Round	2 nd Round	Notes		
Application & Submitting Documents	Nov. 18 - Nov. 29, 2024	Dec. 16, 2024 - Jan. 3, 2025	 Please apply and submit documents by visiting the office of WKU graduate school(2F, Student Services Building) Access our Graduate School website and download the application forms at http://wgs.wku.ac.kr Opens from 9:00 AM to 5:20 PM (ends at 5:00 PM on the last day of each round) 		
Interview	Dec. 17 - Dec. 18, 2024	Jan. 21 - Jan. 22, 2025	Check our website for the information about time and location of the interview.		
Admission Announcement	Dec. 26, 2024	Jan. 31, 2025	 Results are available online only. (http://wgs.wku.ac.kr) No individual notification will be provided. 		
Registration for Admitted Students	Jan. 23 - Jan. 24, 2025	Feb. 4 - Feb. 6, 2025	• Detailed information regarding tuition fee payment will be provided upon the announcement of the admission result.		

2. Graduate Programs

		Program			Collaborative	
Field of Study	Department	Master's		Integ- rated	program involving academia, industry, and research	Notes
	Business Administration	0	0	0		Offering classes both on-site and off-site
	Economics	0	0	0		
	Police Administration Archaeology and	0	0	×		
	Art History	0	0	×		
	Education	0	0	0		
	Korean Language and Literature	0	0	×		
	Military Science & Art	0	0	×		
	Creative Writing	0	0	0		
	Law	0	0	×		
Humanities	Health Policy and Management	0	0	×		
/	Buddhism	0	0	0		Studies in Buddhism, Qi-Philosophy, Yoga
Society	History	0	0	×		Studies in Korean History, Asian History, Western History, Archival Management
	Social Welfare	0	0	×		
	Social Economy	0	0	×		
	Counseling	0	0	0		
	Fire Service Administration	0	0	×		
	Mass Communication and Journalism	0	0	×		
	English Language and Literature	0	0	×		
	Early Childhood Education	0	0	0		
	Won Buddhism	0	0	0		Established in the academic year of 2024
	Japanese Language	0	0	×		

		Program		Collaborative		
Field of Study	Department	Master's		Integ- rated	program involving academia, industry, and research	Notes
	and Literature					
	Philosophy	0	0	0		
	Special Education	0	0	×		
	Korean Culture	0	0	×		Studies in Oriental Culture, Tea Proprieties, Culture Content, the Pictorial Cultural Assets' Conservation and Restoration
	Korean Language and Culture	0	×	×		Korean Language Teacher Certification Program
	Chinese Classical Studies Public	0	0	0		
	Administration	0	0	×		
	Accounting	0	0	×		
	Nursing	0	0	×		
	Animal Assisted	0	×	×		
	Psychotherapy Semiconductor and					
	Display Technology Companion Animal	0	0	0		
	Companion Animal Industry	0	0	0		Established in the academic year of 2024
	Public Health	0	0	×		Studies in Public Health, Arts Therapy
	Beauty Design	0	0	×		Stadies in Fabric Freditif, 7 its Therapy
	Forest Sciences and Landscape Architecture	0	0	0	Yes	
	Biology	0	0	×	Yes	
	Bio-Environmental	0	0	×	Yes	
	Chemistry Mathematics	0	0	×		
Natural Science	Convergence Technology for Food Industry	0	0	×		Study in Functional Foods
	Food Science and Biotechnology	0	0	0		
	Food and Nutrition	0	0	×	Yes	Clinical Nutritionist Specialized Program
	Pharmacy	0	0	0		
	Speech-Language Pathology	0	×	×		
	Horticulture Science	0	0	×	Yes	
	Occupational Therapy	0	0	×		
	Informational Statistics	0	0	×		
	Fashion and Shoes Design Industry	0	0	×		
	Oriental Pharmacy	0	0	0	Yes	
	Chemistry	0	Ö	0	Yes	
	Architectural Engineering	0	0	0		Studies in Architectural Planning, Architectural Engineering
	Mechanical			0	Yes	Studies in Heat and Fluids,
	Engineering	0	0		162	Design and Manufacturing
	Urban Engineering	0	0	0		
	Electrical Engineering	0	0	×		
Engineering	Electronic Engineering	0	0	0	Yes	
Lingineering	Electronics Convergence Engineering	0	0	0		
	Information & Communication Engineering	0	0	0		
	Intelligent Information Convergence	0	×	×		

		F	rogran	n	Collaborative	
Field of Study	Department	Master's	Ph.D	Integ- rated	program involving academia, industry, and research	Notes
	Engineering					
	Computer Engineering	0	0	×		
	Civil and Environmental Engineering	0	0	0		
	Chemical Engineering	0	0	×		
	Biomedical Science	0	0	0		
Medical	Medicine	0	0	0		
iviedicai	Dentistry	0	0	0		
	Korean Medicine	0	0	0		
	Jewelry and Metal Craft	0	0	0		
Arts	Design	0	×	×		
ļ ,	Art Therapy	0	0	×		
/	Arts	0	×	×		
Sports	Music and Culture	0	0	×		
	Plastic Arts	×	0	×		Studies in Fine Arts, Design, Craft Arts
	Physical Education	0	0	×		
Total	71	70	65	29		MD program : Max. of 000 studentsPhD and Integrated program : Max. of 000 students

[Notes]

- 1. The Master's programs in Korean Painting, Western Painting, Sculpture, and Craft have been integrated into and are currently available through the Department of Arts.
- 2. The research institutions joining in the collaborative program with academia and industry: Korea Research Institute of Chemical Technology, Korea Atomic Energy Research Institute, Korea Electronics Technology Institute, Rural Development Administration, Korea Institute of Industrial Technology
- 3. O: recruiting students / X: NOT recruiting students

3. Volume of Recruitment

- A. Degree programs by each department : See the < Graduate Programs > table above.
- B. If the applicant's academic performance and language proficiency are deemed significantly insufficient, they may not be selected.

4. Eligibility

A. General Qualifications

Pursuant to Article 30, Paragraph 8 of the Enforcement Decree of the Higher Education Act / Amended on February 28, 2022

- North Korean defectors
- Those whose parents are both foreigners
- <u>X</u> According to Article 11-2 of the Nationality Act, effective from November 1, 2011, dual citizens are treated solely as citizens of the Republic of Korea, which makes them not eligible to apply under the foreign student category if a parent holds dual citizenship.
- Those who have completed the entire curriculum (equivalent to the period from the first year of elementary school to the final year of a bachelor's program in Korea) abroad

B. Level of Education

Master's / Integrated	Ph.D		
Those who have obtained or are expected to obtain	Those who have obtained or are expected to obtain		
a bachelor's degree from a 4-year domestic or foreign	a master's degree from a domestic or foreign graduate		
university by February 2025	school by February 2025		
• Those recognized by law as having an equivalent or	• Those recognized by law as having an equivalent or		
higher academic background are eligible.	higher academic background are eligible.		
• Regardless of the undergraduate major, applications	Regardless of the graduate major, applications for any		
for any major are accepted.	major are accepted.		

C. Language Proficiency Requirements (KOREAN)

Admission Criteria	Graduation Requirement			
	Must meet one of the conditions below:			
	1) TOPIK level 3			
Admission through department interview (Resommendation from the department professor and	2-1) Passing the Wonkwang University Test of			
(Recommendation from the department professor and concent from the head professor is required.)	Proficiency in Korean (WKU-TOPIK)			
concent from the ficad professor is required.)	2-2) Passing the graduate school foreign language			
* If there is no recommendation from the department	examination			
professor, the head professor serves as the	3) 20 weeks(10 weeks per semester) of completion in			
recommender.	WKU Korean Culture Education Center			
	X The requirements stated in 2) and 3) must be			
	fulfilled after admission.			

5. Submission

A. Applying Option: OFFLINE only (No reception via e-mail, fax, etc.)

B. Place of Receipt: Office of graduate school academic affairs (2F, Student Services Building)

C. Submission Period

- 1st: Mon, Nov 18 - Fri, Nov 29, 2024 (5:00PM)

- 2nd : Mon, Dec 16, 2024 - Fri, Jan 3, 2025 (5:00PM)

6. Evaluation

A. Evaluation Procedure

1) Document assessment

2) Written Test / Interview

(There will be further information about it from each department on our graduate school website.)

B. Date and Location

- 1st : Tue, Dec 17 – Wed, Dec 18, 2024

- 2nd : Tue, Jan 21 - Wed, Jan 22, 2025

Evaluation	Time	Location	Note
Written Test / Interview	From 10:00 AM	Department office or Office of the head professor	Refer to the department's contact information

^{*} If living overseas, interviews and/or oral examinations can be conducted over the phone or video phone, so please make sure of providing accurate contact information when you apply.

7. Documents for Submission

A. Required Documents for All Applicants

Download the prescribed form from our graduate school website. [Form 1] Colored Photo(3.5X4.5cm) taken within the last six months Must be filled out by the applicant personally. Please provide accurate educational background, career details, and duration to avoid any esulting disadvantages which should be under the applicant's responsibility.) Download the prescribed form from our graduate school website. [Form 2] Must be filled out by the applicant personally. Download the prescribed form from our graduate school website. [Form 5] Download the prescribed form from our graduate school website. [Form 3] Must be filled out by the applicant personally. Download the prescribed form from our graduate school website. [Form 8] Four recent color photographs taken within the last six months against a white background, with your name written on the back of each photo) Intended for use in the admission application, student ID, visa issuance application, and etc. Send an email to the office of graduate school academic affairs. won5118@wku.ac.kr Application for Master's and Integrated Programs: Bachelor's graduation (expected) certificate - A Bachelor's degree from a 4-year university must be specified. Application for Ph.D Programs: Master's graduation (expected) certificate
Must be filled out by the applicant personally. Download the prescribed form from our graduate school website. [Form 5] Download the prescribed form from our graduate school website. [Form 3] Must be filled out by the applicant personally. Download the prescribed form from our graduate school website. [Form 8] Four recent color photographs taken within the last six months against a white background, with your name written on the back of each photo) Intended for use in the admission application, student ID, visa issuance application, and etc. Send an email to the office of graduate school academic affairs. won5118@wku.ac.kr Application for Master's and Integrated Programs: Bachelor's graduation (expected) certificate - A Bachelor's degree from a 4-year university must be specified. Application for Ph.D Programs: Master's graduation (expected) certificate
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- A Bachelor's degree from a 4-year university must be specified. Application for Ph.D Programs : Master's graduation (expected) certificate
- A Master's degree from a graduate school must be specified. ** Prospective graduates must first submit a certificate of expected graduation and later a iploma (if not submitted, admission will be canceled.)
Application for Master's and Integrated Programs : Transcripts of entire Bachelor's years Application for Ph.D Programs : Transcripts of entire Master's years Specify the average AND maximum grade points. (e.g. GPA 4.2/4.5)
Only for those with language proficiency (Korean) test scores
Copy of applicant's VALID passport
Only for domestic residents
Application for Master's/Integrated Programs: Certificate of Verification for a Bachelor's Degree Application for Ph.D Programs: Certificate of Verification for a Master's Degree [Applicants from Chinese universities] * Degree/Diploma certificate issued by CHSI, China Higher Education Student Information (中国高等教育学生信息网, http://www.chsi.com.cn) [Applicants from the U.S. universities] * 'University Verification Certification' accredited by Korean-American Educational Commission (+82-2-3275-4000) [Applicants from Japanese universities] * 'Proof of Seal' by the Certification Officer of the Consular section at the embassy (+82-2-739-7400) Alternative approaches: * Educational credentials and degree certification reports recognized in the Ministry of Justice's 'Guidelines for the Issuance of Visas and Immigration Management for Foreign Students' * Certificate of Educational Recognition issued by the embassy of the relevant country in Korea or by the Korean consulate in the relevant country * Verification of Educational Institution Certification provided by the Korean embassy or consulate in the respective country * Apostille Certificate issued by government agencies in the relevant country (applicable only to countries that are members of the Apostille Convention) [New applicants for the Study Abroad Visa D-2]:
** ** ** ** ** ** ** ** ** **

Documents	Notes
	Certificates within one month from the date of issuance will only be taken into consideration. (Please issue the documents as late as possible, in alignment with the submission deadline.) X If the highest level of education is a (under)graduate school degree from a university in Korea, then no relevant documents are needed. X Students who are expected to complete their studies are required to submit a graduation certificate and final academic verification documents in order to be eligible for the acceptance letter. Failure to comply will result in the cancellation of their acceptance.
Translator's Confirmation & Copy of ID card	Download the prescribed form from our graduate school website. ONLY when submitting translated documents.
(After Enrollment) Financial Capability Document (Original & Copy)	 The bank statement that shows a deposit of over 16,000,000 KRW Under the applicant's name, issued within the last one month For Chinese Financial Institutions: validity period (deposit freeze period) of 3 months or longer Two original copies needed (One to keep, the other to submit) Wupon receipt of the acceptance notification, please proceed to issue and send the document following payment of the registration fee.
Recommendation from the Dean of the Office of International Affairs	 Before applying, you must obtain a recommendation from the Director of the International Affairs Office. Download the prescribed form from our graduate school website. [Form 4]

^{**} All documents are accepted in Korean or English only. If the document is in any other languages, attach the Korean translation with the translator's confirmation(refer to the format on the website) and a copy of ID card.

B. Additional Documents

	Category	Documents	Notes				
1	North Korean defector North Korean registration confirmation, defectors educational background verification		Issuance by the protection officers for the residences of North Korean defectors in cities, counties, and districts.				
	Business Administration Biomedical	A letter of recommendation from a professor of the department of Business Administration	 Must obtain a recommendation from your supervising professor before applying. Download the prescribed form from the graduate school program website. 				
Dept	Science Medicine	A letter of recommendation from the Head of the department					
Eq.	Korean Medicine	the field of the department					
	Plastic Arts	PPT materials related to the work	• Submit the PDF file via email upon application. (eycho@wku.ac.kr)				
	Design	Portfolio (A3 size)	• Submit the PDF file via email upon application. (iz2079@wku.ac.kr)				

8. Application Fee

Fee	Master's	Ph.D	Integrated	Notes
Application	₩ 40,000	₩ 50,000	₩ 40,000	(KRW)

9. Registration

^{}** Certificate of Graduation, Foreign Academic Cedentials, Financial Capability Document, must be submitted in both original and photocopy form. The original copy of the certificate of graduation will be returned later.

^{*} Additional documents may be required.

A. Tuition Fees

Degree	Field of Study	Entrance Fee	Tuition Fee	Total
Master's	Humanities / Society	₩ 640,000	₩ 3,573,500	₩ 4,213,500
or	Natural Science / Sports	₩ 640,000	₩ 4,287,000	₩ 4,927,000
Integrated	Engineering / Art / Pharmacy / Nursing	₩ 640,000	₩ 5,001,000	₩ 5,641,000
(1st - 4th semester)	Medical (Medicine, Dentistry, Korean Medicine)	₩ 640,000	₩ 6,490,000	₩ 7,130,000
Ph.D	Humanities / Society	₩ 640,000	₩ 4,039,000	₩ 4,679,000
or	Natural Science / Sports	₩ 640,000	₩ 4,898,500	₩ 5,538,500
Integrated	Engineering / Art / Pharmacy / Nursing	₩ 640,000	₩ 5,502,000	₩ 6,142,000
(5th - 8th semester)	Medical (Medicine, Dentistry, Korean Medicine)	₩ 640,000	₩ 6,795,500	₩ 7,435,500

^{*} The above table is as for the academic year of 2023. (KRW)

B. Tuition Payment

- 1) Period
 - 1st: Thur, Jan 23 Fri, Jan 24, 2025 (9:00AM to 4:00PM)
 - 2nd: Tue, Feb 4 Thur, Feb 6, 2025. (9:00AM to 4:00PM)
- 2) Name of Bank: Designated bank of WKU (will be verified in the tuition bill)
- 3) Registration Notice: Please print the tuition bill from our graduate school website to register. (http://wgs.wku.ac.kr).
- 4) Successful candidates will NOT be notified individually, and admission will be revoked if the deposit or tuition payment is not completed within the specified registration period.

 (The applicants will be responsible for any resulting disadvantages if they fail to pay the tuition
 - (The applicants will be responsible for any resulting disadvantages if they fail to pay the tuition fee due to the lack of confirmation regarding the announcement.)

10. Scholarships

Name of Scholarship	Amount	Qualification	Period
General Scholarship	30% of tuition fee	None	In each semester of the academic year (excluding the credit registration period)
TOPIK Scholarship	20% of tuition fee	TOPIK level 4 or higher	Before enrollment : full semester After enrollment : starting from the semester after the point of acquisition
Research Participation Scholarship	20% of tuition fee	Before enrollment: if participated as a co-author in internationally renowned journals listed in the SCIE category, excluding those in SCOPUS. After enrollment: if engaged as a co-author of WKU professor's study internationally renowned journals listed in the SCIE category, excluding those in SCOPUS. Written works: at an advanced level or above necessitates in-depth understanding and expertise on the subject designed for professionals or individuals with experience in the relevant field (counts for both students before and after enrollment) Only one person counted to be the author of each paper and work. Overlap with the graduation research essay is not allowed.	

^{*} Up to 50% of tuition fee will be granted for students who qualify.

(Receiving both the TOPIK Scholarship and the research participation scholarship is not allowed.)

11. National Health Insurance for International Students

^{**} Tuition fee for Integrated degree corresponds to Master's degree from the first to fourth semester and to Ph.D's from the fifth to eighth semester.

- A. Foreign students holding visas in Korea are obligated to enroll in the National Health Insurance program as regional subscribers, just like other foreigners, and must pay monthly premiums in compliance with the regulations set forth in the National Health Insurance Act.
 - Prior to registering as a foreign resident at the Immigration Office, coverage under the national health insurance is not available. To receive insurance coverage during that period, a separate private insurance plan must be obtained.
 - Upon registration at the immigration office, students are automatically enrolled as regional subscribers of the National Health Insurance.
- B. Notice of insurance premium payment sent to the address. Restrictions may apply to various residence permits, such as visa extensions, in case of non-payment of insurance premium.
- C. Further inquiries: Contact the Office of International Affairs (2 +82-63-850-5751~2)

12. Important Reminders

A. Notes for submission

- 1) Once you have completed the application, it is strictly NOT allowed to cancel your application, modify or return submitted documents, or request a refund of the application fee.
- 2) Documents that cannot be reissued, such as diploma certificates, must be submitted in the form of copies. The submission of the original documents is at the submitter's risk in the event of loss or damage.
- 3) Applicants shall be responsible for omissions, typographical errors, or any mistakes in the application form.
- 4) Failure to submit the application form and required documents by the deadline will lead to disqualification. (X The submitted documents will NOT be returned.)
- 5) Make sure to put your address, phone number, and any other contact information exactly. The applicant has the responsibility to ensure that the contact information is correct and up to date.
- 6) Students currently studying at this graduate school are ineligible to apply, but they can submit their applications once they withdraw.
- 7) Students who have enrolled in a different degree program or who are graduates of the same field but need to complete prerequisite courses must take the designated prerequisite courses specified by the department, in addition to the regular curriculum.
- 8) The graduate school shall not be held responsible for any accidents that occur during the delivery of submitted documents.
- 9) It is necessary to obtain a visa in order to enter the country before the start of the school year.
- 10) Those who obtained their highest level of education from a foreign university and are unable to convert their grades into a percentage will be assigned a standardized score of 69 for their final undergraduate or graduate grade.

B. Notes for required documents

- 1) Applicant must refer to these guidelines and select the exact program, department, and major of their choosing.
- 2) The information on the documents cannot be changed, and the application fee and documents will not be refunded.
- 3) Name and Foreign Registration Number must be identical with the ones on your passport.
- 4) For the purpose of delivering urgent notices and announcements, it is essential to provide accurate home telephone numbers, mobile phone numbers, and email addresses. Any disadvantages arising from unidentifiable contact information are the responsibility of the applicants. (Please contact the office of Graduate School Academic Affairs immediately if there are any changes to your contact information).
- 5) In the 'Academic Background' section, the GPA must be recorded in the format of 'out of 4.5'. For expected graduates, the average grade point up to the final semester must be provided.
- 6) The research achievements and its lists should only be submitted if supporting documents for

- the research accomplishments can be included.
- 7) The section for 'CV(Curriculum Vitae)' should include relevant documentation as substantiation for the information provided.

C. Guidelines for Written Examinations and Interview Assessments

- 1) Personal items such as mobile phones, wireless transmitters, pagers, and other unnecessary belongings are not permitted in the interview location.
- 2) Candidates for the written examination and interview must prepare their identification documents (such as a resident registration card, driver's license, passport, etc.) as well as the requirements specified by the department to which they are applying.

D. Cancellation of Admission

- 1) Admission will be revoked in following cases:
- If a prospective graduate at the time of application fails to obtain a final degree before admission by Feb, 2025.
- In cases where a degree has been obtained (or is expected to be obtained) from abroad, if the institution awarding the degree is not a legitimate entity (accredited institution) or if there is no evidence of degree attainment.
- If the information provided on the application form and accompanying documents is discovered to be fraudulent, modified, or inaccurate.
- If it is determined that acceptance or admission was acquired through deceitful methods such as proxy interviews.
- If any other reasons for cancellation of admission arise.
- 2) Application will be excluded from the evaluation in the following cases:
- If required documents are NOT submitted or readable
- If the application form and required documents are not submitted by the deadline
- If interview candidate fails to attend in or cheats on the interview
- If the deposit or tuition fees are not remitted by the specified deadline
- If any other reasons for disqualification of admission arise
- 3) Admission fees, tuition fees, and other charges that have already been paid will not be refunded in case either point 1) or 2) is applicable.

E. Legal Residence Management

International students coming into the country to study must go to the local immigration office that covers their area within 90 days of arrival if they plan on staying for more than 90 days, and they need to get a 'Alien Registration Card.'

F. Student Visa(D-2) Application Guide

- 1) After acceptance and successful registration, international students are required to promptly apply for a visa at a Korean embassy or consulate in their home country.
- 2) Visa issuance is governed by South Korean immigration laws and regulations, along with immigration office policies. Failing to secure a visa may lead to enrollment being canceled.

No.	Applicants	Notes
1	Expected graduate from Wonkwang University in February 2025.	■ No need to apply for a student visa (D-2) - Submission of visa extension documents is required upon enrollment.
2	Diplomacy(A-1) to Conventions(A-3), Culture&Art(D-1),News Gathering(D-5) to Trade(D-9), Professor(E-1) to Particular Activities(E-7), Family Visitation(F-1) to Marriage Immigrant(F-6), Humanitarian Residence Permit(G-1-6), Working Visit(H-2) Visa holders and GKS(Global Korea Scholarship) recipients.	■ No need to apply for a student visa (D-2)

G. Others

- 1) Results are available online only and the graduate school does not notify applicants individually of admission results.
- 2) Any issues that are not explicitly outlined in the recruitment guidelines will be resolved by the Graduate School Committee of Wonkwang university.
 - 3) All matters following admission must comply with the regulations of this graduate school.
- 4) Please refer to the WKU graduate school website or contact the office of graduate school academic affairs at +82-63-850-5117~9 if you have any inquiries.
- 13. Contact Information of each Department: Please refer to our Graduate School website.